



I. 2.

Palmer City Council Meeting

Meeting Date: 07/23/2024
Submitted For: Jude Bilafer, Public Works Director
Department: Public Works
Agenda Category: Action Memorandum **Approved**
Legislation Number: 24-040

Subject

Action Memorandum No. 24-040: Authorizing the City Manager to Negotiate a Contract with Dirtworks Inc in the Amount Not to Exceed \$87,870 for the Fire Training Center Drainage Improvements Project

Summary Statement/Background

The Fire Training Center, located at 645 E. Cope Industrial Way, has a significant drainage issue. Every winter and throughout each spring, water collects in the center of the road/parking area due to a failed drain system. The drain system was constructed over 15 years ago and does not function. This project was submitted by the Palmer Fire Chief and approved as part of the 2024 Capital Improvements Budget.

Administration's Recommendation:

To approve Action Memorandum No. 24-040.

Fiscal Impact

Total Amount of funds listed in this legislation: \$87,870.00
Legislation creates expenditure in the amount of: \$87,870.00
Budgeted Y/N?: Y
Line Item(s): 08-01-10-7181 Fire Training/CD Parking Lot

Attachments

NOITA FTC Drainage Improvements



DEPARTMENT OF PUBLIC WORKS

Jude Bilafer
Director

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June 27th, 2024

TO: Dirtworks, Inc.
Valley General Construction, LLC
AAA Valley Gravel, LLC
Big Dipper Construction, LLC

**RE: NOTICE OF INTENT TO AWARD - 2024 Fire Training Center
Drainage Improvements**

This is the City of Palmer's Notice of Intent to Award the contract for the 2024 Fire Training Center Drainage Improvements to Dirtworks, Inc. at the Palmer City Council meeting scheduled at 6:00 p.m., July 18th, 2024, in the Council Chambers at Palmer City Hall, 231 W. Evergreen Ave., Palmer, Alaska 99645.

Four bids were received, and upon review, it was determined Dirtworks, Inc. had the lowest responsible, responsive bid. The bid tabulations are attached to this NOIA.

In accordance with Palmer Municipal Code 3.21.290 B., a protest based upon alleged improprieties in an intended award of a contract must be filed with the Palmer City Manager (with a copy previously served upon the intended awardees) within two business days after the issuance of this notice of intent to award - in this case, by 5 p.m., Monday, July 1st, 2024. Failure to meet this timeline shall constitute a waiver of the protesting party's rights and a bar on any further action regarding this matter.

Sincerely,

Jude Bilafer
Director of Public Works, City of Palmer

**Attachment – 2024 Construct Bogard Road Booster Station Project
Recommendation of Award and Bid Summary**