

BIDDING AND CONTRACT DOCUMENTS

FOR

**FIRE TRAINING CENTER DRAINAGE
IMPROVEMENTS**

BID OPENING DATE & TIME: June 25, 2024 at 2:00pm



Prepared for:

CITY OF PALMER

231 W. Evergreen Avenue

Palmer, AK 99645

(907) 745-3271

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June 2024

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

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CITY OF PALMER STANDARD SPECIFICATIONS, DATED 2018, MAY BE DOWNLOADED AT:
<https://www.palmerak.org/public-works/page/standard-specifications-and-development-standards>

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

I

INVITATION TO BID

CITY OF PALMER

Invitation to Bid

Fire Training Center Drainage Improvements

Description of Work: This project will construct approximately 500 linear feet of storm drain system at the Palmer Fire Training Center, as more fully described in the Contract Documents.

Sealed bids, in single copy, for furnishing all labor, equipment and materials and performing all work for the above project are hereby invited. Bids will be opened publicly and read at Palmer City Hall, 231 W. Evergreen Avenue, Palmer, Alaska on **June 25, 2024 at 2:00pm.**

A pre-bid meeting is not anticipated.

This is a bonded, public works project. Contractors are required to be licensed by the City and State and shall comply with Title 36 and Davis-Bacon prevailing wages. A bid guarantee is required with each bid in the form and amount indicated in the Palmer Standard Specifications. Successful bidder will be required to provide a performance bond and a labor and material payment bond each in the amount equal to 100% of the contract price.

Contract Documents will be available starting **June 11, 2024** in electronic format only. Documents may be downloaded at www.cityofpalmer.org. There is no fee for Contract Documents.

For additional info, contact the Palmer Public Works office at (907) 745-3400.

The City reserves the right to reject any or all bids and to waive irregularities or informalities in any of the bids when in its best interest.

Date: June 11, 2024
Jude Bilafer, Public Works Director
City of Palmer

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

II

SPECIAL PROVISIONS

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

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CITY OF PALMER

Fire Training Center Drainage Improvements

SPECIAL PROVISIONS

SECTION 95.01 LOCATION AND SCOPE

All proposed Work is located within the City of Palmer corporate limits and is more particularly located on the design drawings. The Work included under this Contract consists of furnishing all labor, materials, equipment, supervision, and other facilities necessary to successfully complete the Work set forth in the Drawings and Specifications. It shall be the responsibility of the bidder to prepare his/her bid so that all materials and/or fittings shall harmoniously conform to the intent of the Contract Drawings, Specifications, and Special Provisions.

Below are the schedules of Work that are presented in the Bid Proposal of this Contract:

SCHEDULE	DESCRIPTION
----------	-------------

A	Fire Training Center Drainage Improvements, Complete
---	--

- Install new storm drain system at the Fire Training Center and all other associated work as further described in the Contract Documents.

SECTION 95.02 REFERENCE TO CITY OF PALMER STANDARD SPECIFICATIONS

This Contract is subject to and hereby incorporates by reference the 2018 City of Palmer Standard Specifications, hereinafter referred to as CPSS; the Alaska Traffic Manual - Manual on Uniform Traffic Control Devices (MUTCD), with the Alaska supplement latest edition; and the International Building Code, latest edition adopted by City of Palmer. When conflicts exist between CPSS and MUTCD, the requirements of CPSS and these Special Provisions shall govern.

SECTION 95.03 TIME OF COMPLETION

Work under this Contract shall be "substantially complete," as defined by CPSS Section 10.05 Control of Work, Article 5.31 Substantial Completion by **September 1, 2024**.

The Contract Completion Date on or before **October 1, 2024**. Final Acceptance of the Work shall be obtained by the Contract Completion Date.

Award of this Contract is anticipated in **Mid-July 2024**.

**SECTION 95.04 MODIFICATIONS AND/OR ADDITIONS TO CITY OF PALMER
STANDARD SPECIFICATIONS**

The following enumerated provisions of CPSS are amended as hereinafter stated:

A. DIVISION 10 STANDARD GENERAL PROVISIONS

SECTION 10.01 DEFINITIONS

Add the following definitions:

Department – The City of Palmer Department of Public Works

PSS – Used interchangeably with CPSS to refer to the City of Palmer Standard Specifications.

SECTION 10.03 AWARD AND EXECUTION OF CONTRACT

Article 3.4 Action on Bids

Delete the last paragraph and replace with the following:

The execution of this Contract is subject to availability of funding from City, and/or State grant sources. Award of a contract is contingent upon receipt of such funds. If sufficient funds are not received, this project may be canceled at no cost to the City of Palmer.

Article 3.6 Execution of Contract

Delete the first sentence of the fourth paragraph and substitute the following:

The Contractor will be supplied with one (1) electronic file (PDF format) of the conformed Contract Documents, exclusive of City of Palmer Standard Specifications.

SECTION 10.04 SCOPE OF WORK

Article 4.1 Intent of the Contract Documents

Add the following paragraph at the end of the Article:

Working titles that are adjectives or have masculine genders such as “workman” and “flagman” or are pronouns such as “he,” “his,” and “him” are utilized in the Contract Documents for the sake of brevity and are intended to refer to persons of either gender.

Article 4.8 Work Incidental to the Contract

Delete Article 4.8 in its entirety and substitute the following:

Several items of Work, not covered in the Bid Proposal, will be considered incidental to the cost of the Contract. These items shall include, but are not limited to, the following:

16. Grubbing.
17. Maintenance and Drainage per Section 10.04, Article 4.14.
18. Final grading of all disturbed area to smooth contours and restoration of drainage patterns.
19. Saw cutting of pavement and concrete removal.
20. Tack coat vertical surface of pavement and concrete prior to paving.
21. Working in proximity to existing buried and aboveground utilities and protection and repair of damage caused by the Contractor.
22. Protection-in-place, repair, or replacement-in-kind of improvements of any kind on private property, including improvements encountered when grading driveways or behind sidewalks.
23. Water for construction.
24. Preparation of a Quality Control Program and Quality Control Testing.
25. Additional temporary construction easements for Contractor material storage or staging yards.

SECTION 10.05 CONTROL OF WORK

Article 5.3 Construction Progress Schedule and Schedule of Values

Delete the first paragraph and substitute the following:

Within five (5) calendar days after execution of contract, the Contractor shall submit to the Engineer a Construction Progress Schedule in the form of a time-scaled bar chart or Critical Path Method (CPM) schedule, the elements of which shall be the significant bid items, at a minimum. Additional items shall be added to represent other significant features of the Work, such as the submittal schedule, material procurement and freighting. Weather and ground condition restraints, work suspensions and other significant influences on the Contract amount and/or time for completion of the Work shall be shown. The initial schedule shall be for the entire Work, and shall extend through project completion. The schedule shall be revised and submitted at two-week intervals with a report identifying changes to activities (start, finish, duration, or critical path), changes to Contract Time, and methods to recover from delays for each activity.

Article 5.8 Testing of Materials

Add the following to the end of the Article

Minimum testing shall be as follows:

Material	Test	Frequency
Classified Fill and Backfill	Gradation	1 per source
	Plasticity Index	1 per source
	Maximum Density	1 per source
	Field Density	1 per 100 sy per 12-inch lift
Leveling Course	AASHTO M-147 Quality	At least 1 per source and as required by changes in material
	Coarse Aggregate Wear	At least 1 per source and as required by changes in material
	Coarse Aggregate Fractured Face	1 per source
	Gradation	1 per source
	Maximum Density	1 per source and as required by changes in material
	Field Density	1 per 100 sy
Concrete	Coarse Aggregate Gradation	At least 1 per source
	Fine Aggregate Gradation	At least 1 per source
	Composite Aggregate Gradation	At least 1 per source
	Slump	Up to 10 cy/day: 1 Greater than 10 cy/day: 1 per 50 cy or portion thereof, not less than 2
	Air Entrainment	Up to 10 cy/day: 1 Greater than 10 cy/day: 1 per 50 cy or portion thereof, not less than 2
	28-day Compressive Strength	Up to 10 cy/day: 1 Greater than 10 cy/day: 1 per 50 cy or portion thereof, not less than 2
AC Pavement	Coarse Aggregate Soundness	At least 1 per source
	Coarse Aggregate Fractured Face	At least 1 per source
	Fine Aggregate Soundness	At least 1 per source
	Aggregate Gradation	At least 1 per source
	Marshall density, flow, voids, voids filled with asphalt, oil content	Sample: 1 per 200 tons or portion thereof at locations approved by Engineer Test: 1 randomly selected sample per day
	Core density-mat	1 per 200 tons at same location as sampling
	Core density-joint	Adjacent to each mat core
	Core thickness	All cores
Topsoil	Gradation	At least 1 per source and as required by changes in material
	Organic content	At least 1 per source and as required by changes in material
	Soil chemical content	At least 1 per source and as required by changes in material

Article 5.9 Contractor’s Authorized Representatives and Employees

In the first sentence, delete “Notice to Proceed” and replace with “execution of the contract”.

Article 5.10 Subcontracting

Delete the following:

“2. Within ten (10) days after the effective date of the Notice-to-Proceed, and prior to commencement of the Work, the Contractor shall provide...”

And replace with:

“2. Within two (2) days after bid opening, and prior to commencement of the Work, the apparent low bidder shall provide...”

Article 5.27 Liquidated Damages

Delete the entire first paragraph and substitute the following:

The Owner may withhold from any progress payment the sum of \$1,000.00 per day as Liquidated Damages for each and every calendar day that Substantial Completion of any Work Area is delayed beyond the Substantial Completion Date. After substantial completion, the Owner may withhold out of any progress payment the sum of \$1,000.00 per day as Liquidated Damages for each and every calendar day that Final Acceptance is delayed beyond the Contract Completion Date. If no money is due Contractor, the Owner shall have the right to recover said sums from Contractor, the Surety, or both.

Actual damages for delay in performance of the contract may be greater than the liquidated damages amount set forth above. In the event actual damages for delay in the Project prove to be greater than the amount of liquidated damages set forth above, the City, at its sole option, may elect to prove actual damages for delay and the Contractor shall be liable for actual damages which are greater than the liquidated damages, and in lieu of the liquidated damages, based on such proof.

Article 5.34 Substantial Completion

Delete the last paragraph and replace with the following:

For Substantial Completion, all work shall be complete such that all systems are functional for their intended use and provide for public safety.

SECTION 10.06 LEGAL RELATIONS AND RESPONSIBILITIES

Article 6.6 Permits

Add the following at the end of the article:

Contractor shall secure and pay for all permits and fees associated with this work, including but not limited to:

- Department of Labor and Workforce Development Notice of Work

Contractor shall coordinate with utilities and pay all fees associated with utility permits, relocations, inspection, or deposits.

Article 6.15 State of Alaska Prevailing Wage Scale

Delete Article 4.8 in its entirety and substitute the following:

The Contractor shall comply with Alaska Statute Title 36 for the payment of prevailing wages to their employees.

This Contract contains State of Alaska wage rates and a Federal Wage Decision. The Contractor and all Subcontractors shall comply with both wage decisions. The Contractor and all Subcontractors shall be responsible for paying the higher pay rate between the state and federal wage decisions. Additionally, the Contractor and all Subcontractors shall be responsible for providing certified payrolls to both the Engineer and the State of Alaska, Department of Labor, Wage and Hour Division on a weekly basis utilizing the appropriate agency's form(s).

SECTION 10.07 MEASUREMENT AND PAYMENT

Article 7.7 Final Payment

Delete Paragraph B and replace with the following:

B. Other contractually required documents noted in the contract, including Contract Completion and Acceptance Certificate and Contractor's Statement Concerning Claims, on the forms provided by the Owner; and Contractor's Release of Liens.

DIVISION 20 STANDARD CONSTRUCTION SPECIFICATIONS FOR EARTHWORK

SECTION 20.01 GENERAL

Article 1.6 Subsurface Investigation

Delete the Article and substitute the following:

Subsurface investigation was not performed for this project. Contractor shall make his own deductions and conclusions as to the nature of the materials to be excavated, the difficulties of the making and maintaining of the required excavations, the difficulties which may arise from subsurface conditions, and of doing any other Work affected by the subsurface conditions, and shall accept full responsibility therefore.

END OF SPECIAL PROVISIONS

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

III

SUBMITTAL LIST

**CITY OF PALMER
FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS
SUBMITTAL LIST**

Job #: _____

Contractor: _____

Submittal Number	Rev.	Description
1		DOL Notice of Public Work
2		Proposed Disposal Site
3		List of Construction Equipment
4		Construction Schedule and Updates
5		List of Substitutions
6		Application for Payment – Progress and Final
7		Bi-weekly Certified Payroll
8		Safety Plan
9		Contractor’s Quality Control Plan
10		Contractor’s Quality Control Testing Results
11		Classified Fill and Backfill Materials
12		Leveling Course Material
13		Insulation Board
14		Class C Bedding Material
15		Storm Drain Pipe, Manholes, Catch Basins, Fittings, etc
16		Topsoil Materials
17		Seed Materials
18		Traffic Control Plans
19		Contractor’s Daily Reports
20		Red Line Drawings
21		DOL Notice of Completion of Public Work
22		Release of Liens, Statement Concerning Claims
23		Certificate of Compliance (Section 10.07, Article 7.7)
24		Consent of Surety to Final Payment
25		Contract Completion and Acceptance Certificate

NOTE: The above list of submittals is not all inclusive. In addition to the above, the Contractor is required to comply with all submittal requirements as required or identified in the specifications, City of Palmer Standard Specifications, or as directed by the Engineer.

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

IV

TEMPORARY CONSTRUCTION PERMITS AND EASEMENTS

(NOT USED)

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

V

EQUAL OPPORTUNITY BIDDING AND REPORTING REQUIREMENTS

(NOT USED)

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

VI

MBE/WBE SPECIFICATIONS

(NOT USED)

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

VII

MINIMUM RATES OF PAY

EXHIBIT A

PREVAILING WAGE RATES

Laborers' & Mechanics' Minimum Rates of Pay

State of Alaska Title 36 Wage Rates

State wage rates can be obtained at:

<http://www.labor.state.ak.us/lss/pamp600.htm>

Use the State wage rates that are in effect 10 days before Bid Opening. A paper copy of the state wage rates will be included in the executed Contract.

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

VIII

CONTRACT

CITY OF PALMER

Fire Training Center Drainage Improvements

CONSTRUCTION CONTRACT

THIS CONTRACT, between the **City of Palmer**, herein called the **Owner**, and:

_____, an Individual, Partnership, Joint Venture, Sole Proprietorship, Corporation, incorporated under the laws of the State of Alaska, its successors and assigns, hereinafter called the Contractor, is effective the date of the signature of the Owner on this document.

WITNESSETH: That the Contractor, for and in consideration of the payment or payments herein specified and agreed to by the City, hereby covenants and agrees to furnish and deliver all materials and to do and perform all the work and labor required in the construction of the **Fire Training Center Drainage Improvements**, at the prices bid by the Contractor for the respective estimated quantities aggregating approximately the sum of:

_____ Dollars (\$_____), and such other items as are mentioned in the original Proposal, which Proposal and prices named, together with the Contract Documents, and City of Palmer Standard Specifications dated **2018** are made a part of this Contract and accepted as such, the project being situated as follows:

Palmer Fire & Rescue Station 3-6 and Training Center located at 645 Cope-Industrial Way, as more particularly described in the Contract Documents, located in Palmer, Alaska

It is distinctly understood and agreed that no claim for additional work or materials, done or furnished by the Contractor and not specifically herein provided for, will be allowed by the Owner, nor shall the Contractor do any work or furnish any material not covered by this Contract, unless such work is ordered in writing by the Owner. In no event shall the Owner be liable for any materials furnished or used, or for any work or labor done, unless the materials, work or labor are required by the Contract or on written order furnished by the Owner. Any such work or materials which may be done or furnished by the Contractor without written order first being given shall be at the Contractor's own risk, cost and expense and the Contractor hereby covenants and agrees to make no claim for compensation for work or materials done or furnished without such written order.

The Contractor further covenants and agrees that all materials shall be furnished and delivered and all labor shall be done and performed, in every respect, to the satisfaction of the Owner, on or before: _____. It is expressly understood and agreed that in case of the failure on the part of the Contractor, for any reason, except with the written consent of the Owner, to complete the furnishing and delivery of materials and the doing and performance of the work before the aforesaid date, the Owner shall have the right to deduct from any money due or which may become due the Contractor, or if no money shall be due, the Owner shall have the right to recover

_____ dollars
(\$_____) per day for each calendar day elapsing between the time stipulated for the completion and the actual date of completion in accordance with the terms hereof; such deduction to be made, or sum to be recovered, not as a penalty but as liquidated damages.

The bonds given by the Contractor in the sum of \$_____ Payment Bond, and \$_____ Performance Bond, to secure the proper compliance with the terms and provisions of this contract, are submitted herewith and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Contract and hereby agree to its terms and conditions.

CONTRACTOR

Name of Contractor

Signature

Date

Name and Title

(Corporate Seal)

CITY OF PALMER

Mayor (Signature)

Date

Typed Name

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

IX

CONTRACT PERFORMANCE AND PAYMENT BOND

CITY OF PALMER

Fire Training Center Drainage Improvements

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That _____ of _____ as Principal, and _____ of _____ as Surety, firmly bound and held unto the _____ in the penal sum of _____ Dollars (\$ _____), good and lawful money of the United States of America for the payment whereof, well and truly to be paid to the _____, we bind ourselves, our heirs, successors, executors, administrators, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal has entered into written contract with said _____, on the _____ of _____ A.D. 20____, for construction of: **Fire Training Center Drainage Improvements**, said work to be done according to the terms of said contract.

Now, THEREFORE, the conditions of the foregoing obligations is such that if the said Principal shall well and truly perform and complete all obligations and work under said contract and if said principal shall reimburse upon demand of the **City of Palmer** any sums paid to him which exceed the final payment determined to be due upon completion of the project, then these presents shall become null and void; otherwise they shall remain in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals at _____, this _____ day of _____ A.D., 20____.

Principal:

By: _____

By: _____

Surety:

By: _____

By: _____

INSTRUCTIONS

1. This form, shall be used whenever a performance bond is required. There shall be no deviation from this form without approval from the Owner.
2. The full legal name and business address of the Principal and Surety shall be inserted on the face of the form. Where more than a single surety is involved, a separate form shall be executed for each surety.
3. The penal amount of the bond, or in the case of more than one surety, the amount of obligation shall be entered in words and in figures.
4. Where individual sureties are involved, a completed Affidavit of Individual Surety shall accompany the bond. Such forms are available upon request from the Owner.
5. The bond shall be signed by authorized persons. Where such persons are signing in a representative capacity (e.g. an attorney-in-fact), but is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved, evidence of authority must be furnished.

CITY OF PALMER

Fire Training Center Drainage Improvements

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

That _____ of _____ as Principal, and _____ of _____ as Surety, firmly bound and held unto the _____ in the penal sum of _____ Dollars (\$ _____), good and lawful money of the United States of America for the payment whereof, well and truly to be paid to the _____, we bind ourselves, our heirs, successors, executors, administrators, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal has entered into written contract with said _____, on the _____ of _____ A.D. 20____, for construction of: **Fire Training Center Drainage Improvements**, said work to be done according to the terms of said contract.

Now, THEREFORE, the conditions of the foregoing obligations is such that if the said principal shall comply with all requirements of law and pay, as they become due, all just claims for labor performed and materials and supplies furnished upon or for the work under said contract, whether said labor be performed and said materials and supplies be furnished under the original contract, any subcontract, or any and all duly authorized modifications thereto, then these presents shall become null and void; otherwise they shall remain in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals at _____, this _____ day of _____ A.D., 20____.

Principal: _____

By: _____

By: _____

Surety: _____

By: _____

By: _____

INSTRUCTIONS

1. This form, for the protection of persons supplying labor and material, shall be used whenever a payment bond is required. There shall be no deviation from this form without approval from the Owner.
2. The full legal name and business address of the Principal and Surety shall be inserted on the face of the form. Where more than a single surety is involved, a separate form shall be executed for each surety.
3. The penal amount of the bond, or in the case of more than one surety, the amount of obligation shall be entered in words and in figures.
4. Where individual sureties are involved, a completed Affidavit of Individual Surety shall accompany the bond. Such forms are available upon request from the Owner.
5. The bond shall be signed by authorized persons. Where such persons are signing in a representative capacity (e.g. an attorney-in-fact), but is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved, evidence of authority must be furnished.

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

X

CERTIFICATE OF INSURANCE

(submit original certificate)

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

XI

BID BOND

CITY OF PALMER
 Fire Training Center Drainage Improvements
BID BOND
 (See Instructions on Reverse)

		DATE BOND EXECUTED	
PRINCIPAL (Legal name and business address)		TYPE OF ORGANIZATION	
		<input type="radio"/> INDIVIDUAL <input type="radio"/> PARTNERSHIP <input type="radio"/> JOINT VENTURE <input type="radio"/> CORPORATION	
		STATE OF INCORPORATION	
SURETY(IES) (Name and Business Address)			
A.	B.	C.	
PENAL SUM OF BOND		DATE OF BID	
<p>We, the PRINCIPAL and SURETY above named, are held and firmly bound to the City of Palmer, in the penal sum of the amount stated above, for the payment of which sum will be made, we bind ourselves and our legal representatives and successors, jointly and severally, by this instrument.</p> <p>THE CONDITION OF THE FOREGOING OBLIGATION is that the Principal has submitted the accompanying bid or proposal in writing, date as shown above, on PROJECT: Fire Training Center Drainage Improvements in accordance with contract documents filled in the office of the Contracting Officer, and under the Invitation for Bids therefore, and is required to furnish a bond in the amount stated above.</p> <p>If the Principal's bid is accepted and he is offered the proposed contract for award, and if Principal fails to enter into the contract, then the obligation to the State created by this bond shall be in full force and effect.</p> <p>If the Principal enters into the contract, then the foregoing obligation is null and void.</p>			
PRINCIPAL			
Signature(s)	1.	2.	3.
Name(s) & Titles (Typed)	1.	2.	3.
			Corporate Seal
CORPORATE SURETY(IES)			
S U R E T Y A	Name of Corporation		State of Incorporation
			Liability Limit \$
	Signature(s)	1.	2.
	Name(s) & Titles (Typed)	1.	2.
			Corporate Seal

CORPORATE SURETY(IES) (Continued)				
S U R E T Y B	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	
CORPORATE SURETY(IES) (Continued)				
S U R E T Y C	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	

INSTRUCTIONS

1. This form shall be used whenever a bid bond is submitted.
2. Insert the full legal name and business address of the Principal in the space designated. If the Principal is a partnership or joint venture, the names of all principal parties must be included (e.g. "Smith Construction, Inc. and Jones Contracting, Inc. DBA Smith/Jones Builders, a joint venture"). If the Principal is a corporation, the name of the state in which incorporated shall be inserted in the space provided.
3. Insert the full legal name and business address of the Surety in the space designated. The Surety on the bond may be any corporation or partnership authorized to do business in Alaska as an insurer under AS.21.09. Individual sureties will not be accepted.
4. The penal amount of the bond may be shown either as an amount (in words and figures) or as a percent of the contract bid price (a not-to-exceed amount may be included).
5. The scheduled bid opening date shall be entered in the space marked Date of Bid.
6. The bond shall be executed by authorized representatives of the Principal and Surety. Corporations executing the bond shall also affix their corporate seal.
7. Any person signing in a representative capacity (e.g., an attorney-in-fact) must furnish evidence of authority if that representative is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved.
8. The states of incorporation and the limits of liability of each surety shall be indicated in the spaces provided.
9. The date that bond is executed must not be later than the bid opening date.

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

XII

BIDDER'S CHECKLIST

BIDDER'S CHECKLIST
INSTRUCTIONS TO BIDDER

I. GENERAL

Bidders are advised that, notwithstanding any instructions or implications elsewhere in this Invitation to Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid time, but prior to award. Bidders are hereby advised that failure to submit the documents shown and detailed on this sheet shall be justification for rendering the bid nonresponsive. Evaluation of bids for responsiveness shall be accomplished in accordance with Palmer Municipal Code.

II. REQUIRED DOCUMENTS FOR BID

NOTE: "Only the following listed items as marked with an "X" are required to be completely filled out and submitted with the bid."

- Bid proposal consisting of pages BP-1 through BP-2. BP-1 must be manually signed.
- Erasures or other changes made to the Bid Proposal Sheet must be initialed by the person signing the bid.
- Bid bond, certified check, cashiers check, money order or cash shall be submitted with the bid in the amount of 10% of the bid.
- All Addenda issued shall be acknowledged in the space provided on the Bid Proposal sheet or by manually signing the Addenda sheet and submitting it prior to the bid opening in accordance with Palmer City Code.
- Product Data Certification Form
Descriptive literature, brochures, and/or data must accompany the bid where specifically requested or when in support of an "or equal" offer.
- Bidder Qualification Form
- Subcontractors & Suppliers List
- MBE/WBE Compliance Statement
- Interested Bidder's List

CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

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BID PROPOSAL

**BID PROPOSAL
(CERTIFICATION)**

TO: CITY OF PALMER
CITY HALL
231 WEST EVERGREEN AVENUE
PALMER, ALASKA 99645

SUBJECT: Invitation to Bid No. _____

PROJECT TITLE: **Fire Training Center Drainage Improvements**

Pursuant to and in compliance with subject Invitation to Bid, and other Contract documents relating thereto, the bidder hereby proposes to furnish all labor and materials and to perform all Work for the construction of the above-referenced project in strict accordance with the Contract documents at the prices established in the Bid Proposal, Pages BP-1 through BP-2 submitted herewith.

The bidder agrees, if awarded the Contract, to commence and complete the Work within the time specified in the Contract documents.

The bidder acknowledges receipt of the following Addenda:

Addendum No. & Date _____
Addendum No. & Date _____
Addendum No. & Date _____

Addendum No. & Date _____
Addendum No. & Date _____
Addendum No. & Date _____

Enclosed is Bid Bond in the amount of _____
(Percentage of Bid)

Type of Business Organization

The bidder, by checking the applicable box, represents that it operates as:

- a corporation incorporated under the laws of the State of Alaska a joint venture
 an individual a partnership a nonprofit organization

If a partnership or joint venture, identify all parties on a separate page.

Bidder/Company Name

Alaska Contractor's License
Number: _____

Address of Bidder

Employer's Tax Identification
Number: _____

Telephone Number _____

Signature

**CITY OF PALMER
FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS
BID FORM**

Base Bid - Fire Training Center Drainage Improvements

Item No.	Spec. No.	Work Description	Estimated Quantity	Unit Price	Total Bid Price
A-1	20.13	Trench Excavation and Backfill Per Linear Foot	499		
A-2	20.22	Leveling Course Per Ton	100		
A-3	20.26	Insulation Board, 4" Thick Per Square Foot	560		
A-4	55.02	F&I 12" CMP, round, steel, galvanized Per Linear Foot	499		
A-5	55.05	Construct Type I Manhole Per Each	2		
A-6	55.05	Construct Type 1 Catch Basin Manhole Per Each	1		

Base Bid Total

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CITY OF PALMER

FIRE TRAINING CENTER DRAINAGE IMPROVEMENTS

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PLANS